



# AUSTRALIAN & NEW ZEALAND SOCIETY OF RESPIRATORY SCIENCE INC.

([www.anzsrs.org.au](http://www.anzsrs.org.au))

*Leading Respiratory Science in Australasia through the 21st Century*

## *Fellowship Assessment Panel*

### **Terms of Reference**

#### **Membership**

The Fellowship Assessment Panel (FAP) consists of the following four (4) Board approved members of the ANZSRS:

1. Two Fellows of the ANZSRS. (One Fellow appointed by Board as Chair)
2. Two Ordinary members of the ANZSRS (experience >10 years).

#### **Term of the FAP Membership**

All members of the FAP will serve for a term of three years and will be eligible for reappointment at the discretion of the Board to a maximum of two three year terms.

#### **Reporting**

The FAP reports directly to the Board.

#### **Responsibilities of the FAP**

1. Periodical review of the criteria and application process for awarding the ANZSRS Fellowship and Society Research Medal at least every 3 years to maintain relevance to the membership and its academic status as the Society's pinnacle research award recognising a member's contribution to respiratory science. Any changes to the criteria and/or application process can only take effect after ratification by the Board.
2. Evaluate nominations for ANZSRS Fellowship and Society Research Medal. This will be conducted in the strictest confidence. To be successful the nomination requires the support of the majority of FAP members. The opinion of the FAP as to whether or not to award the Fellowship is final.
3. The FAP will provide to the Board a brief statement reporting the outcome of each successful evaluation.
4. To maintain the integrity of the FAP process all communications (including the success of the nomination) with the nominee will be via the Board and not the FAP.
5. Upon receipt of a nomination, any FAP member(s) with a real or perceived conflict of interest will exclude themselves from evaluating the application and, where possible, they will be replaced by another member appointed by the Board. The membership composition (two Fellows and Ordinary members) will be maintained.