



# AUSTRALIAN & NEW ZEALAND SOCIETY OF RESPIRATORY SCIENCE INC.

([www.anzsrs.org.au](http://www.anzsrs.org.au))

*Leading Respiratory Science in Australasia through the 21st Century*

## **Guidelines for Assessment of Presentations at Annual Scientific Meetings**

### **Judging Panels:**

Two judging panels will be formed for each ASM, one for oral presentations and one for posters. Both panels will jointly adjudicate the Young Investigator Award (YIA). The judging panels will be made up of senior society members plus invited guest speakers, where appropriate.

### **Content – Oral & Poster Presentations:**

As a general guide to evaluating the merit of the research conducted, whether qualitative or quantitative, the following points will be assessed:

#### **Abstract:**

- Does the abstract clearly state the purpose of the study, the basic procedures, the main findings and the principal conclusions?

#### **Introduction:**

- Is the study important and worth doing?
- Is the hypothesis/aim clearly stated?
- Is it original work or, if not, how does this study differ from previous work?

#### **Method:**

- Is the design appropriate to the stated hypothesis?
- Is the method appropriate to the question being asked?
- Are the data collected and recorded accurately?
- Are the methods of data analysis (including statistics) appropriate to the study type and are they specified in sufficient detail?

#### **Results:**

- Are the results presented in a clear and relevant manner?

#### **Conclusions and Discussion:**

- Are the questions posed in the study adequately addressed?
- Are the conclusions justified from the data? Do they extrapolate beyond the data?
- Has the hypothesis been proven/disproven and is this clearly stated?
- Are the conclusions useful?

### **Presentation - Oral**

- Is the subject matter presented clearly and logically?
- Is the delivery balanced and well organised?
- Is the audience engaged during the delivery?
- Is the sequence and content of slides, illustrations and other audiovisual material logical so as to ensure effective communication of information?
- How easy are the slides, illustrations or other audiovisual materials to read in terms of quality, colour, contrast, etc? Do they contain key points or is the presenter simply reading them?
- Is the amount of material presented in each slide appropriate?
- How well did the presenter handle questions?
- Did the presenter keep to time (includes avoiding rushing towards the end)?

### **Presentation - Poster**

- Is the title short, sharp and punchy, and visible from at least 2.5 – 3 metres?
- Are the major headings clearly visible from a distance of 1 – 2 metres?
- Do the major headings convey the essential message for viewers?
- Is the presentation sequentially numbered to provide a clear order for reading or does it 'flow' easily and naturally?
- Does the supporting text follow the main headings?
- Is the supporting text legible at a distance of around 1 metre?
- Is the text clear, succinct and free of redundancy?
- Does the composition of the poster enhance the smooth and logical flow of arguments?
- Does the poster draw attention to things which are of greater importance and subordinate visually those which are of lesser importance?
- Does the poster have a substantial amount of blank space (ideally close to 50%) or is it crowded and chaotic?
- Is the composition distracting with jagged edges, alignments which are not perfectly straight, composition which confuses and takes attention away from the content or does it exhibit long visual lines, perfectly aligned left or right (or both)?
- Does the colour and texture of the background serve to unify the poster?
- Do photographs or illustrations enhance the message or provide distraction?
- Were photographs or illustrations well integrated into the poster in terms of size, colour, text format and placement?
- Are there any three dimensional mounting techniques used to dramatise important pictorial materials?
- How well did the presenter handle questions?